**FAEP Board Meeting minutes**

**December 19, 2016**

**12:00 p.m. EST**

**605-475-4000 (code 607028#)**

1. **Call to Order –** Amy Guilfoyle
2. **Roll Call –** Debbie Madden

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| **Name** | **Attendance** | **Proxy** |
| Amy Guilfoyle – President | yes |  |
| Mary Gutierrez – Past President | No |  |
| ~~Tim Terwilliger – Vice President~~ |  |  |
| Tim Perry – Treasurer (At large) | Yes |  |
| Debbie Madden – Secretary (At large) |  | Tim Perry |
| Bruce Hasbrouck – Parliamentarian | Yes |  |
| Teri Hasbrouck – Administrator | Yes |  |
| Hannah Rowe – Central Chapter | Yes |  |
| Stan Stokes – Northeast Chapter |  | Lee Bienkowski |
| Ashley Jansen – Northwest Chapter | Yes |  |
| Stephanie Voris – South Chapter | No |  |
| Arielle Poulos – Southwest Chapter | Yes |  |
| Echo Gates – Tallahassee Chapter | No |  |
| Tina Fritz – Tampa Bay Chapter | No |  |
| Paul Fitzgerald – Treasure Coast Chapter | Yes |  |
| Courtney Arena – At Large Member | No |  |
| Todd Hodgson – At Large Member | No |  |
|  |  |  |

1. **Approval Of Minutes**

Quorum not present

1. **Treasurer’s Report**

$13,978.70 Wells Fargo Account Balance

$25,255.98 BankUnited Account Balance

Bruce noted an error of $350 income from NAEP dues for Nov. that shouldn’t have been included in the income for the month.

NAEP insurance payment is due soon, Amy will send out a notice to the local chapters to see if they each want to renew. Tim stated that there is $675 funding in the budget for insurance. The cost would be $75 per chapter.

1. **Secretary’s Report**

None

1. **President’s Report**

Calendar sponsorship costs won’t be increased as recommended by the sponsorship committee (Todd & Amy).

1. **Administrator’s report**

859 Current members

79 members joined during November (20 New and 59 Renewals)

72 current NAEP members

1. **Old Business**
2. Elections

Votes are due by January 6, 2017.

1. **New Business**
2. Sponsor NAEP Conference

NAEP has asked if FAEP wants to sponsor the NAEP Conference. Bruce stated that FAEP sponsored $250 last year. The Board discussed and all on the call agreed to send $250 this year. Bruce asked the Board if there were ideas that they have about how NAEP could better serve the members. Tim Perry mentioned that the Tallahassee Chapter sponsors NAEP webinars, but that lately the webinars have been narrow focused.

1. Bios for the website

All Board members can send a Bio to Teri for the FAEP website.

1. Newsletter articles are due by January 7, please send them to Teri at [info@faep-fl.org](mailto:info@faep-fl.org). There was discussion about sending out emails with information about hot topics such as species that have been state delisted, the effect of the Florida Governor’s emergency pollution notification rule, or how the new Administration may affect our profession.
2. **Chapter Discussions**
3. **Upcoming Meeting January 23rd in person in Orlando at Amy’s office**